



## **RE: Shuttle Driver**

### **How to Apply**

Your application must be received by UNE Life People, Culture & Development by the closing date listed below. **Applications received after the closing date will not be accepted.**

Applications must be emailed to Deb Hiscox at [dhiscox@une.edu.au](mailto:dhiscox@une.edu.au)

Closing Date: 5pm, Wednesday 5 September 2025

### **Your application must include the following:**

- One page cover letter outlining who you are, your strengths and qualifications, and why you are interested in the role at UNE Life;
- A current resume containing details of 2 referees. At least one referee should have a thorough knowledge of your work over the past 2 years as your manager or supervisor;
- Copies of current/valid qualifications required as detailed in the Position Description.

### **About the Application Process**

After reviewing the applications, the selected candidates will be called for interviews. This process may take one to two weeks.

All applicants will be contacted when the hiring process is complete.

All queries relating to the position should be directed to Sam Webster at [securitymanager@une.edu.au](mailto:securitymanager@une.edu.au) including if you have any questions regarding the application process.

## **Position Details**

ITEM	DETAILS OF OFFER
Commencement date:	September 2025
Type of engagement:	Casual
Position offered:	Shuttle Driver
Location of position:	University of New England, Armidale NSW
Reporting to:	Safety, Security & Information Manager
Modern Award Coverage:	Passenger Vehicle Transportation Award 2020
Award Classification:	Grade 3
Superannuation Guarantee rate:	12 %
Probationary period:	6 months
Notice period:	2 weeks
Staff Benefits:	<p>Attractive package available – including:</p> <ul style="list-style-type: none"><li>- Discounts at UNE Life food and beverage outlets</li><li>- Discounts at Hair and Beauty outlet</li><li>- Professional development and training</li><li>- Gym membership at SportUNE (Permanent Staff)</li></ul>